



**TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, JANUARY 5, 2026 at 6:00 P.M.**

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

1) Call to Order

Vice Chair Faulkner called the meeting to order at 6:01 p.m.

2) Roll Call Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Zach McKay, Commissioner Victoria O'Malley, and Commissioner Shane Gerhardt.

Also Present:

Town Manager Miranda Fisher, Parks and Recreation Supervisor Tiffany Smith, and Deputy Town Clerk Laura Kessler.

3) Pledge of Allegiance

Commissioner Hughes led the Pledge.

4) Oath of Office of Newly Appointed Parks and Recreation Commissioner Doug Ashley and Reappointed Commissioner Victoria O'Malley. Staff Resource: Deputy Town Clerk Laura Kessler.

Deputy Town Clerk Laura Kessler swore in the newly appointed Parks and Recreation Commissioner Doug Ashley and reappointed Commissioner Victoria O'Malley.

Commissioner Ashley was seated at the dais.

5) Acknowledgement of appreciation for David Grondin's three years of service as the Chair of the Parks & Recreation Commission. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher and the Commission thanked and showed appreciation to David Grondin for his service as Chair of the Parks and Recreation Commission.

David Grondin shared some parting words for the Commission.

- 6) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.

a) Approval of Minutes:

- 1) Regular Session – December 1, 2025

b) Set Next Meeting Date and Time:

- 1) Regular Session Monday, February 2, 2026 at 6:00 p.m.
2) Regular Session Monday, March 2, 2026 at 6:00 p.m.

Motion was made by Commissioner Hughes to approve the next meeting dates, times, and meeting minutes, seconded by Commissioner Duncan.

Roll Call:

Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner Gerhardt: Aye
Commissioner O'Malley: Aye
Commissioner Ashley: Aye
Vice Chairperson Hughes: Aye
Chairperson Faulkner: Aye

Motion Passed: 7-0

- 7) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers.

- 8) **Appointment of one Commissioner to serve as Chairperson and one Commissioner to serve as Vice Chairperson until January 2027.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided the Commission with an overview of the Town Code concerning the Chairperson and Vice Chairperson, including their roles and responsibilities.

Motion was made by Commissioner Hughes and seconded by Commissioner Duncan to appoint Vice Chairperson Faulkner as Chairperson.

Roll Call:

Commissioner Hughes: Aye
Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner O'Malley: Aye
Commissioner Gerhardt: Aye
Commissioner Ashley: Aye
Vice Chairperson Faulkner: Abstain

Motion Passed: 6-0; 1 Abstention

Motion was made by Chairperson Faulkner and seconded by Commissioner O'Malley to appoint Commissioner Hughes as Vice Chairperson.

Roll Call:

Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner O'Malley: Aye
Commissioner Hughes: Abstain
Commissioner Gerhardt: Aye
Commissioner Ashley: Aye
Chairperson Faulkner: Aye

Motion Passed: 6-0; 1 Abstention

- 9) **Discussion, consideration, and possible reassignment of Commission liaison responsibilities to include liaison assignments for newly appointed Commissioners.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher informed the Commission about the current liaison roles available.

Commission members discussed their involvement in various liaison roles and determined the liaisons would be as follows:

- **Verde Valley Dark Sky Chapter:** Commissioner O'Malley
- **Heritage Pool:** Vice Chairperson Hughes
- **Sports Complex:** Commissioner Gerhardt and Ashley
- **Verde Lakes Recreation Corporation:** Commissioner Duncan
- **Parks & Recreation Master Plan:** Chairperson Faulkner and Commissioner McKa
- **40th Anniversary Celebration:** Chairperson Faulkner, Vice Chairperson Hughes, and Commissioner O'Malley
- **Tourism Working and Engagement Group:** Commissioner Duncan and Gerhardt

- 10) **Update on the Heritage Pool including a review of the Public Pool Survey results.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher spoke about a letter that was sent to the Unified School District advising them that the Town was interested in purchasing the land where the pool and skate park are located. She said the School District did not want to sell the land; they wanted to renegotiate the Intergovernmental Agreement. Ms. Fisher also spoke about the results of a recent community survey asking the community about the value of the pool to the Town.

There was Commission discussion with the Town Manager regarding the future of the pool with their direction to keep the pool going in its current format, with no major upgrades at this time, and to renegotiate the IGA with a long-term lease to be able to secure the proper funding. The Commission also expressed their desire to pursue a new pool facility at the Sports Complex in the future.

- 11) **Update on the Draft 2026 General Plan Outreach Efforts.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated that staff will be hosting open houses in January to solicit public feedback regarding the General Plan Update. In February, the proposed changes will be presented to the Planning and Zoning Commission for their recommendation to the Town Council. In March, the Council will vote on the 2026 General Plan, and then the Updated General Plan will go to the voters in the August Primary Election.

- 12) **Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Supervisor Tiffany Smith.

Parks & Recreation Supervisor Tiffany Smith spoke about the feedback staff received on the Parks and Recreation Master Plan survey and said they are still trying to solicit more feedback. She said Kimley-Horn came to Fort Verde Days in October and to Christmas Magic on Main in December where they engaged the public with a map showing places in Town that were important to them. They also will be attending more upcoming events in the Town to solicit more feedback. She said some of the top amenities are an aquatic pool facility, a splash pad, fishing areas, non-motorized ATV pads, and boating.

- 13) **Parks and Recreation Commission Refresher Orientation.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher held an orientation for the Commission that focused on: Open Meeting Laws, Meeting Types, Executive Sessions, Meeting Management, Call to the Public, Motions, Code of Conduct & Ethics, Conflict of Interest, Ethics, Liability & Best Practices, Personal Devices & Social Media, Best Practices.

- 14) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

Commissioners reported on the events that they attended this past month.

- 15) **Update on Parks and Recreation current programming and events.** Staff Resource: Parks & Recreation Supervisor Tiffany Smith.

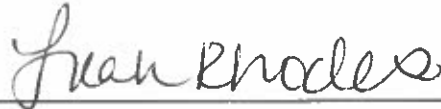
Parks & Recreation Supervisor Tiffany Smith spoke about the Christmas Magic event that was held in December and about the upcoming events.

16) **Adjournment**

Chairperson Faulkner adjourned the meeting at 7:27 p.m.



Chairperson Candia Faulkner



Town Clerk Leah Rhodes

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde, Arizona, during the Regular Session held on the 5th day of January, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 3 day of February, 2026.



Leah Rhodes, Town Clerk